

DATA REQUIREMENTS DESCRIPTION (DRD)

1. **DPD NO.:** XXX **ISSUE:** Standard
2. **DRD NO.:** **STD/CM-CASR**
3. **DATA TYPE:** 3
4. **DATE REVISED:**
5. **PAGE:** 1/2
6. **TITLE:** Configuration Accounting and Status Reports
7. **DESCRIPTION/USE:** To provide for accurate, timely, and continuing visibility of a contract configuration item.
8. **OPR:** ED03 9. **DM:**
10. **DISTRIBUTION:** Per Contracting Officer's letter
11. **INITIAL SUBMISSION:** Three weeks prior to Preliminary Design Review (PDR)
12. **SUBMISSION FREQUENCY:** At major design reviews and configuration audits, and as requested
13. **REMARKS:**
14. **INTERRELATIONSHIP:**
15. **DATA PREPARATION INFORMATION:**
- 15.1 **SCOPE:** The Configuration Accounting and Status Reports describe the configuration of the hardware, software, and associated support equipment and the status of changes thereto.
- 15.2 **APPLICABLE DOCUMENTS:**
MSFC-STD-3394 *Standard for Contractor Configuration Management MSFC Programs/Projects*
- 15.3 **CONTENTS:** The following reports shall be provided in accordance with MSFC-STD-3394, Standard for Contractor Configuration Management MSFC Programs/Projects.
 - a. Dispositioned Class I change Activity Report.
 - b. Pending Class I Change Activity Report.
 - c. Configuration Identification Report.
 - d. Change Incorporation Status Report.
 - e. As-designed/As-built Comparison Report (Report describes differences between the as-designed and as-built configurations).
- 15.4 **FORMAT:** Contractor format is acceptable provided the requirements of MSFC-STD-3394 are addressed for each report.
- 15.5 **MAINTENANCE:** None required

NOTE to STD/CM-CASR

Sample Statement of Work words*:

"Configuration Status Accounting. The contractor shall implement and maintain a configuration status accounting system that provides information defining the as-designed and as-built configuration of the system hardware, firmware and software and the status of changes to this configuration. The system shall provide the information defined in the reports required by DRD STD/CM-CASR."

Sample complete CM SOW section available from CDRM.

NOTE:
These instructions on DRD applicability are not a part of the DRD and should not be included in a DPD.